

Self Serve Rubric: Teresa Student

Reviewer:

QUALITY INDICATOR		Sufficiently Present	Minor	Needs Improvement	Major	Not Applicable	ACTION PLAN	ACTIVATION
			1/2 hour or less	1/2-2 hours	2+ hours			
1	a	Course includes Welcome and Getting Started content.	x					Need ideas?
2	a	Course includes a Course Information area that deconstructs the syllabus for learners in a clear and navigable way.	x					Need ideas?
	b	A printable syllabus is available to learners (PDF, HTML).	x					Need ideas?
3	a	Course includes links to relevant campus policies on plagiarism, computer use, student grievances, accommodating disabilities, etc.	x					Need ideas?
	b	Course includes links to privacy policies for internal and external tools.	x					Need ideas?
	c	Course provides access to campus and Open SUNY resources (technical help, orientation, tutoring).	x					Need ideas?
4	a	Course provides contact information for instructor, department, and program.	x					Need ideas?
5	a	Course information states whether the course is fully online, blended, or web-enhanced.	x					Need ideas?
	b	Appropriate methods and devices for accessing and participating in the course are communicated (mobile, publisher websites, secure content, pop-ups, browser issue, microphone, webcam).	x					Need ideas?
6	a	Requisite skills for using tools or third party software are clearly stated and supported with resources.	x					Need ideas?
	b	Technical skills required for participation in course learning activities scaffold in a timely manner (orientation, practice, and application - where appropriate).	x					Need ideas?
7	a	Students have an opportunity to get to know the instructor.		x				Need ideas?
	b	Course contains resources or activities intended to build a sense of class community, support open communication, and establish trust (at least one of the following - Ice-breaker, Bulletin Board, Meet Your Classmates, Ask a Question discussion forums).		x			My introduction should be added to the ice breaker Reminders for "ask a question" areas can be incorporated	Need ideas?
8	a	Grading policies, including consequences of late submissions, are clearly stated in the course information area or syllabus.			x		Information on grading cut offs and other grading policies can be added Specific due dates can be added throughout the course	Need ideas?
9	a	Expectations for timely and regular feedback from the instructor are clearly stated (questions, email, assignments).		x			The expectations can be more clear about where and when students will receive feedback	Need ideas?
10	a	Expectations for interaction are clearly stated (netiquette, grade weighting, models/examples, and timing and frequency of contributions).		x			Instructions for interaction can be stated more clearly	Need ideas?
11	a	Course is organized in a logical way and is easy to navigate; hyperlinks used where appropriate.		x				Need ideas?
	b	Orientation or overview is provided for the course overall as well as in each module so students know how to navigate and what tasks are due.		x			Navigation can be improved by adding hyperlinks Overviews can be more clear about sequencing of activities	Need ideas?
12	a	Course objectives/outcomes are clearly defined, measurable, and aligned to student learning activities and assessments.	x					Need ideas?
13	a	Instructions are provided and well written.		x			In each module overview, instructions should direct students about the sequencing of activities	Need ideas?
14	a	Course offers access to a variety of engaging internal and external resources that support course content.	x					Need ideas?
	b	Course uses a variety of technology tools and activities to appropriately facilitate communication and collaboration, deliver content, and support student learning and engagement.	x					Need ideas?
15	a	Course offers opportunities for student to student interaction and constructive collaboration.	x					Need ideas?
	b	Course learning activities provide students with the opportunity to share resources (Wikis, Digo, Google Bookmarks, etc.).	x					Need ideas?
	c	Students are encouraged to inject knowledge from diverse sources of information in their course interactions.	x					Need ideas?
16	a	Course provides activities for students to develop higher-order thinking and problem-solving skills, such as critical reflection and analysis.	x					Need ideas?
	b	Course provides activities that emulate real world applications of the discipline, such as experiential learning, case studies, and problem-based activities.	x					Need ideas?
17	a	Course content is current, free of bias, and represents multiple perspectives.	x					Need ideas?
	b	Where available, low cost or free materials (Open Education Resources) are used.	x					Need ideas?
18	a	Course includes frequent and appropriate methods to assess students' mastery of content.	x					Need ideas?
	b	Criteria for assessment are clearly articulated (rubrics, exemplary work).			x		Provide examples for exemplary work	Need ideas?
19	a	Students have opportunities to review their performance and assess their own learning throughout the course (pre-tests, automated self-tests, reflective assignments, etc.).	x					Need ideas?

Self Serve Rubric: Teresa Student

Reviewer:

QUALITY INDICATOR	Reviewer:				ACTION PLAN	ACTIVATION
	Sufficiently Present	Minor <i>1/2 hour or less</i>	Needs Improvement <i>1/2-2 hours</i>	Major <i>2+ hours</i>		
20 a Students have easy access to a well designed and up-to-date gradebook.	x					Need ideas?
21 a Students have multiple opportunities to provide descriptive feedback on course design, course content, course experience, and ease of online technology.	x					Need ideas?
22 a Basic ADA accessibility is addressed (ALT tags are present for all images in this course, videos and narrated presentations are properly transcribed or captioned to meet this standard).	x					Need ideas?
23 a There is consistency in design to present and communicate course information to improve readability, and course is free of grammatical and spelling errors.		x			Change color of active links so they stand out	Need ideas?
24 a Course materials and resources include copyright and licensing status, clearly stating permission to share where applicable.	x					Need ideas?

OVERALL NARRATIVE