

Buffalo State University Faculty Fellows 2023

Program Mission

The Online and Hybrid Faculty Fellows Program is designed to provide faculty with collaborative opportunities to advance Buffalo State's strategic goals in the areas of online and hybrid teaching, learning, and course design. ¹

Online and Hybrid Faculty Fellows are ambassadors for online and hybrid learning at Buffalo State, helping to establish a supportive community around online and hybrid education by consulting with their peers to increase the quality of online and hybrid courses.

This program seeks to align faculty expertise as teaching practitioners with the work of the Instructional Design and Distance Learning team, who are trained and experienced in applying instructional design principles and using educational technology.

Fellowship Opportunities

Online and Hybrid Faculty fellows are selected to serve a one-year appointment in a cohort of faculty members who will work with their peers and instructional designers to support their development of a variety of pedagogical techniques while addressing OSCQR best practice standards.

The Online and Hybrid Faculty Fellows program offers faculty two different opportunities to partner with Instructional Design and Distance Learning:

1. Online Course Development series facilitator
2. Course Design Review (OSCQR) Peer-Reviewer

Online Course Development Series Facilitator

Qualifications and Training

Online and Hybrid Faculty Fellows who wish to participate as Online Course Development Series facilitators will complete must have the following credentials and training:

- Brightspace training (certificate of completion)
- Online credentials
- Complete the course design review process for at least one online course with all OSCQR standards met
- Complete Ally training

Responsibilities

As a facilitator of the Online Course Development Series, Online and Hybrid Faculty Fellows will:

¹ Faculty Fellow program is being developed simultaneously with SOE Peer Review Pilot

- Facilitate online asynchronous discussions via Brightspace discussion forums (typically 7 discussion board topics within the series)
 - Respond to each faculty member's post
 - Promote further discussion by asking follow-up questions, connecting ideas between posts, etc.
- Send ID a summary of each module's discussion to be used in an announcement sent to cohort (one for each module)

Course Design Review (OSCQR) Peer Reviewer

Qualifications and Training

Online and Hybrid Faculty Fellows who wish to participate as peer reviewers in the Course Design Review (OSCQR) process will complete the following:

- Brightspace training (certificate of completion)
- Online Credentials
- Complete the course design review process with all OSCQR standards met
- Complete Ally /accessibility training (1.5hrs)
- Complete Become an OSCQR Online Course Peer Reviewer training
- Complete a peer review for other Online and Hybrid Faculty Fellows (as a training exercise)

Responsibilities

As a peer reviewer, Online and Hybrid Faculty Fellows will:

- Use the OSCQR rubric to provide a peer review of course design
- Consult with faculty on OSCQR standards, course design, implementing best practices into online and hybrid courses
- Collaborate and consult with ID to support the course design review process

Course Design Review Process with Peer Reviews

The course design review (OSCQR) process is as follows when faculty elect to have a peer review in addition to an instructional designer review:

- Faculty request a course design review through IT Portal
- ID confirms faculty member has Brightspace training, online credentials, and that course is developed
- ID explains course design review process to faculty, issues the OSCQR rubric with instructions, and connects faculty with peer reviewer (if peer review is requested)
- Initial meeting with faculty, peer reviewer, and ID
- Faculty completes self-review
- Peer reviewer completes peer review
- Faculty and peer reviewer meet to discuss their reviews with OSCQR
- Faculty revises course design based on feedback from peer review
- Faculty notifies peer reviewer once revisions have been made
- Peer review checks revisions, provides feedback to faculty

- Faculty revises the course design
- Faculty notifies peer review and ID that revisions have been made
- ID completes ID review of course design
- Meeting with faculty, peer reviewer, and ID to discuss feedback and revisions
- Faculty makes final revisions to course design for Final ID check