

**Name of Principle Investigator:** Rachel Rigolino

**Project Title:** SUNY Writing Across the Curriculum Online Resource Center

1. Please consider the original timeline and deliverable targets. How is your project progressing compared with the original estimates?

We are right on track in terms of our schedule.

Our test faculty are set to use the material this semester and we will be collecting data from them.

We have scaled back the project a bit from our initial goals in terms of the amount of original material we wound up creating, but, on the whole, I am really excited about where we are and happy to have been able to roll out the site on time.

2. How is spending progressing when compared with the original budget estimates?

As of February, I have not spent as much as I thought I would need for software, which is good! My campus faculty support staff directed me to low-cost alternatives to pricier software, and it seems to be working fine for this round of the grant. Should we decide to continue to build out the site, we may want to invest in additional, more costly products but so far so good.

3. Please provide feedback regarding your experience with the project execution. In particular, any issues or roadblocks you've encountered that may have been unexpected.

Paying our community college faculty proved to be cumbersome and took months to resolve. I hope this will be easier in future rounds.

4. What are your positive observations or pleasant surprises about your team's interaction or project process that might would be helpful to other PI's?

The SUNY IIT Grant Program Staff has been wonderful. Thanks so much for all of your help. Lisa Stephens has always been quick to email or call me back, so I am apologetic to her for sending in this report a week late.

I also have had a tremendous amount of technical support from my campus IT staff. They have been both enthusiastic and helpful in suggesting ways to meet our project goals. To name names, Linda Smith and Kate Hurd have been outstanding.

5. Please describe any challenges you've encountered working with your project team that you've found solutions for that might be helpful to other PI's.

I had one project member who has been consistently late with her work. Unfortunately, I have been unable to arrive at a solution other than not to include her in the next round of grants.