FACT² Awards Criteria and Rubrics

The FACT² Excellence in Instruction, Excellence in Instructional Support, and Excellence in Administrative Leadership Awards are system-level honors conferred to acknowledge and provide system-wide recognition for consistently superior professional achievement and to encourage the ongoing pursuit of excellence.

These awards underscore SUNY's commitment to the use of technology to support access to superior education, to advance the boundaries of knowledge, and to serve the public good. Through these awards, SUNY publicly proclaims its pride in the accomplishment and personal dedication of its Instructional Faculty, Technology Support Professionals, and Administrative Leaders.

Awards will be given in the following six categories:

- FACT² Excellence in Instruction: Community Colleges
- FACT² Excellence in Instruction: State-Operated and Statutory Campuses
- FACT² Excellence in Instructional Support: Community Colleges
- FACT² Excellence in Instructional Support: State-Operated and Statutory Campuses
- FACT² Excellence in Administrative Leadership: Community Colleges
- FACT² Excellence in Administrative Leadership: State-Operated and Statutory Campuses

Guidelines

- Nominations may be submitted for faculty, instructional support staff, and administrators working individually or in collaboration with others
- Nominations may be submitted by any SUNY employee
- Self-nomination is permitted
- An individual campus may apply for more than one category of award during the same year
- Campuses applying in more than one award category the same year for the same project or activity will need to support those applications with unique nomination documents focusing on the perspectives of the specific award areas.

Recognition

- Recipients of awards will receive an award plaque at a ceremony at CIT
- Recipients of awards will receive an opportunity to present the results of their winning work at CIT

- Presidents and Chief Academic Officers will be notified of winners from their campus

Awards Committee Review

- Two faculty reviewers from State-Operated and Statutory Campuses
- Two faculty reviewers from Community Colleges
- Two instructional support reviewers from State-Operated and Statutory Campuses
- Two instructional support reviewers from Community Colleges
- Four reviewers for Administrative Leadership nominations
- The committee will submit up to three recommendations for each award to the Council
- The FACT² Council will submit the recommendations for approval to the SUNY Office of the Provost

Award Criteria: FACT² Excellence in Instruction

These two awards recognize SUNY full or part-time teaching faculty, working individually or in collaboration with others, engaging innovative uses of technology in the teaching and learning process. A recipient of this award has incorporated new or existing technology in ways that enhance the curriculum and engage students using methods and strategies that are scalable and transportable to other settings.

Examples of exemplary Instruction may include but are not limited to:

- An exemplary on-campus, online, remote or blended course or program
- Integration of emerging and established technologies that promote interactive instruction and communication for teaching and learning
- Course or project that facilitates the involvement of students in a collaborative, active learning process
- A practice that demonstrates impact on teaching effectiveness, increased student engagement and student success.

Award Criteria: FACT² Excellence in Instructional Support

These two awards recognize excellence by full or part-time instructional support staff involved in facilitating innovative uses of educational technologies to meaningfully improve teaching and learning. Working individually or in collaboration with teaching faculty, the recipient or team receiving this award has demonstrated the ability to recognize pedagogical opportunities and to devise strategies for infusing the curriculum with innovative use of technology that supports the achievement of learning outcomes. The innovation will have the potential to be disseminated, shared, and replicated within SUNY

Examples of exemplary Instructional Support may include but are not limited to:

- The successful implementation of new or emerging technologies that reflect the changing and expanding educational landscape
- Contributions to the enhancement of an on-campus, online, remote or blended courses or program
- Demonstration of an impact on supporting teaching effectiveness using emerging and established technologies to facilitate student engagement

Award Criteria: FACT[2] Excellence in Administrative Leadership

The purpose of this award is to acknowledge leaders who facilitate the use of technology by faculty and professional staff to create, enhance, or expand a service, program, or activity that advances student success. A recipient of this award has demonstrated significant and positive leadership over a period of time by promoting innovation in programmatic offerings, related academic endeavors, and investments that inspire culture change. Administrative Leaders provide consistent, strategic leadership and encouragement, and support the funding of employees and projects that advance the use of technology to enhance education.

Examples of persons eligible to be nominated for the award would include but not be limited to campus and institutional leaders such as Coordinators, Department Chairs, Deans, Directors, and Senior Administrators such as Chief Academic Officers, Chief Information Officers and Vice-Presidents.

Examples of exemplary Administrative Leadership may include but are not limited to:
- Serving a new audience or community of learners
- Supporting professional development to inform and improve curricular, co-curricular, and extracurricular experiences through technology
- Enabling staff to collaborate within an institution on shared goals and interests to effectively advance student success through technology
- Advancing similar outcomes and partnerships among SUNY campuses and beyond
- Providing and organizing resources to advance teaching and learning with technology

For all Award Categories:

Winning candidates or groups are invited to present and share content and results within the SUNY Community.

All nomination submissions must include:

- A Nomination Narrative explaining how the candidate(s) meets criteria with specific examples that describe the innovation
- Three Letters of recommendation from faculty or instructional support partners**
- A brief Statement from the Nominee about the Nominee's accomplishments in support of the use of technology to improve education.
- Student letters/testimonials (optional, and in addition to required letters)

*No member of the FACT[2] Advisory Council nor any voting member (listed in FACT[2] Bylaws section 2.b and 2.c) may be nominated.
  i. Any nomination of a member of the FACT[2] Advisory Council or any voting member (listed in FACT[2] Bylaws section 2.b and 2.c) will be excluded from the review and voting process.
  ii. Any nominator who has submitted a nomination of a member of the FACT[2] Advisory Council or any voting member (listed in FACT[2] Bylaws section 2.b and 2.c) will be notified the nomination has been disqualified.

**No member of the FACT[2] Advisory Council nor any voting member (listed in FACT[2] Bylaws section 2.b and 2.c) may provide a Letter of Recommendation (LoR) for any nominee.
  i. FACT[2] Council Members and voting members (listed in FACT[2] Bylaws section 2.b and 2.c) are required to decline a request to write a letter of recommendation for a potential awardee. Letters of Recommendation provided by a FACT[2] Council Member or a voting member (listed in FACT[2] Bylaws section 2.b and 2.c) will be disqualified.
  ii. Any nomination submitter who has used an LoR from a FACT[2] Council Member or a voting member (listed in FACT[2] Bylaws section 2.b and 2.c) will be notified the LoR has been disqualified. The submitter will be given the opportunity to replace it with another LoR.

SUNY FACT²
Faculty Advisory Council on Teaching & Technology

FACT2 Excellence Awards Rubrics

Evaluation Criteria: Excellence in Instruction and Instructional Support Awards

	1	2	3
Creativity	Applies imaginative methods for addressing identified challenges	Activates innovative institutional results that create demonstrable change	Models and shares creative solutions that inspire and advance adoption by peers
Efficacy	Promotes the exploration and exchange of ideas that improve performance	Actively seeks operational resources to apply ideas and methods to improve learning and assessment	Effectively addresses institutional challenges through outcomes-based research to deliver successful, supported innovations
Feasibility	Successfully encourages collaboration among campus members	Cultivates relationships across the institution to ensure broad campus discussion and implementation of improved, transferable solutions	Builds relationships among institutions within SUNY to achieve comprehensive realization
Utility	Promotes faculty and staff innovative use of technology	Implements solutions and communicates results at the campus-level and explores partnerships with other educational institutions	Delivers scalable, shared solutions that produce desirable outcomes at a reasonable return on investment across SUNY

Evaluation Criteria: Excellence in Administrative Leadership Awards

	1	2	3
Creativity	Encourages imaginative methods for addressing identified challenges	Actively supports innovative intra-institutional solutions	Builds and sustains a culture of creativity that supports risk-taking and institutionalizes advancements
Efficacy	Promotes the exploration and exchange of ideas that improve performance	Secures operational resources to apply ideas and methods to improve learning and assessment	Effectively resolves substantial institutional challenges through outcomes-based research to deliver successful, supported innovations
Feasibility	Encourages cross-departmental, divisional, and institutional collaboration	Cultivates relationships across the institution to ensure broad campus discussion and implementation of improved, transferable solutions	Builds and formalizes relationships among individuals and institutions within and beyond SUNY to achieve comprehensive realization
Utility	Promotes faculty and staff innovative use of technology	Implements solutions and communicates results at the campus-level and explores partnerships with other educational institutions	Delivers sustainable or scalable solutions that produce desirable outcomes at a reasonable return on investment across SUNY and beyond

Creativity:
Creativity should be evident through cultivation of an environment that engages faculty, staff, and students in developing new educational approaches.

Efficacy:
Evidence of the effectiveness of the innovation should be supported by outcomes-based research, wide acceptance, and successful implementation.

Feasibility:
The strategy or solution should be transferable across departments, divisions, and institutions to provide a high degree of realization.

Utility:
Application of the innovation should be sustainable or scalable, provide a benefit to the widest possible number of instructors, students, courses, programs, disciplines and institutions at an affordable cost, and have produced measurable and desirable outcomes.